

PUBLIC WORKS COMMITTEE
OBERACKER, MCCARTY, FRAZIER, FARWELL, WILBER
April 15, 2020
9:00am

This meeting was streamed on Facebook Live and recorded.

Please note the meeting attendance as follows:

Present in person at the Otsego County Office Building Board Chambers,
197 Main Street, Cooperstown, NY 13326:

Representative Oberacker
Treasurer Allen Ruffles
Kim Firenze, Office Specialist

Present remotely via video conference:

Representative McCarty
Representative Frazier
Representative Farwell
Representative Wilber
Lorry O'Brien-DuBois, Administrative Aide
TRANE: Greg Royer, Account Executive
Chris Marshall, Comprehensive Solutions General Manager
Heather Maxwell, Comprehensive Solutions Sales Leader

**HIGHWAY—SUPERINTENDENT RICH BRIMMER and DEPUTY SUPERINTENDENT
JIM DENEKAMP**

Superintendent Brimmer updated the Committee on the road salt bids received and specific contract provisions. Superintendent Brimmer requested approval to accept all bids for road salt from OTGOV-010-20 and approve purchasing off of same salt bid not to exceed the budgeted amounts in Sand/ Salt 5142-4555-D. Representative McCarty motioned to accept the bids and approve purchasing. Seconded, Farwell. Roll call vote. Total: 2,338. Ayes: 1,851. Absent: 487—Wilber. Motion carried.

Superintendent Brimmer requested approval to contract with the low bidder(s) on OTGOV-011-20 for Hot Mix Asphalt in-place paving for this season's paving projects from CHIPS Cap. Maint. 5113-2121-D, in an amount to be determined pending approval of the County Treasurer on or around May 1, 2020. Representative Frazier motioned to approve contracting for the Hot Mix Asphalt, amounts pending approval of the

County Treasurer. Seconded, McCarty. Roll call vote. Total: 2,338. Ayes: 1,851. Absent: 487—Wilber. Motion carried.

Superintendent Brimmer gave the following department updates, including but not limited to the following:

- backhoe was delivered
- summary of departmental precautions being taken to avoid COVID-19 infection and spread
- received box culvert bids for County Routes 14, 16, and 17
- Deputy Superintendent Denekamp updated the Committee on FEMA projects/ sites—projects to be completed are also dependent on available funding

Representative Wilber entered the meeting remotely via video conference.

Superintendent Brimmer reported he has reviewed the Highway department budget for possible budget cuts in response to the evolving economic concerns related to COVID-19, and he has offered cuts to the department's budget by a minimum of 5% as requested.

Representative Wilber motioned to enter into executive session to discuss the medical, financial, credit or employment history of a particular person(s) or corporation(s), or the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person(s) or corporation(s), and invited Superintendent Brimmer and Deputy Superintendent Denekamp to remain present for the discussion at 9:23am. Seconded, Farwell. Roll call vote. Total: 2,338. Ayes: 2,338. Motion carried.

The Committee held the executive session over dial-in phone conference bridge.

Representative Wilber motioned to reconvene at 9:38am. Seconded, Farwell. Total: 2, 338. Ayes: 2,338. Motion carried.

BUILDING SERVICES—KIM FIRENZE

Kim Firenze, Office Specialist, gave the following departmental updates, including but not limited to:

County Office Building:

- received a quote to a replace water main valve for easier shut off, seeking guidance to proceed?
- discussion re: the possibility of allowing County employees to take County-owned vehicles home during winter months
- floor tiles replaced in elevator

Public Safety Building:

- checklist complete
- new card reader ordered for two (2) entrances
- work completed on roof near generator area to seal joints and roof re-coating
- one (1) additional maintenance person provided to assist with cleaning

Meadows:

- Codes department move complete
- frosted glass at Board of Elections

Kim Firenze reported additional repairs have been completed, including but not limited to: window repairs on the Annex building, fan repairs in the Courthouse.

Kim Firenze and the Committee discussed multiple paving projects that need to be completed in the parking lot of the Old Jail, behind the County Office Building, at the Meadows, and at the Public Safety Building. The Committee was in consensus with regard to balancing the need to complete the projects and financial concerns. The Committee recommended Building Services please collaborate with the Highway department to the maximum extent possible to work on these projects in-house in order to save on the cost of the repairs.

TRANE—GREG ROYER, CHRIS MARSHALL, and HEATHER MAXWELL via video conference

Also Present (in person): TREASURER RUFFLES and KIM FIRENZE

Kim Firenze emailed the Committee prior the meeting information regarding the TRANE Investment Grade Audit completed in 2019, including but not limited to the following updates:

Energy Performance Project Updates:

Status Update

- Investment Grade Audit (IGA)-- completed in December 2019, IGA Report has been submitted to NYSERDA in December 2019 for 50% cost share
- Board passed Resolution No. 36-20200102 authorizing Treasurer to secure financing and attorney to review and negotiate contract
- contract was provided to County administration and attorney
- financing proposal was secured on March 19, 2020 and provided to the County
- interest rates have dropped to a point where zero County contribution is required for 20 year finance term (rates are subject to change)

Next Steps

- Negotiate the contract between attorneys; TRANE recommends approving contract now due to the current situation.
- The Project will not move forward until County issues Notice to Proceed (See Section D of the contract).

- Secure financing for project after completion of the contract
- Project kick-off meeting (1-2 weeks from contract signing)
- Mobilization (immediately after project funding and issuance of Notice to Proceed)
- Construction Period - 4-6 Months

Greg Royer, Chris Marshall, and Heather Maxwell reviewed and updated the Committee regarding additional points via screen sharing the summary document.

TRANE representatives, Treasurer Ruffles, and the Committee discussed specific financing concerns, including but not limited to: current market, interest rates, contract specifics, the payment schedule, and the projected cost of approximately \$2.35 million.

The Committee was in consensus that they would like to further review the contract and most current numbers before proceeding.

The Committee did not set a date for their next meeting, and was in consensus that the date would be determined at a later time. The Committee adjourned.