

**PUBLIC WORKS COMMITTEE
OBERACKER, MCCARTY, WILBER, FARWELL, LAPIN
August 19, 2019**

CLERK OF THE BOARD/ AUDITOR- CAROL MCGOVERN AND BRIAN POKORNY

Carol McGovern reviewed the proposed 2020 budgets for Central Telephone and Central Mail.

Representative Farwell entered during the above discussion.

Brian Pokorny discussed the scope of work and budgetary concerns related to upgrading the central telephone system, including but not limited to:

- the central telephone system out dated and no longer supported by the manufacturer
- the County can continue to work with the current phone system provider on the new system
- the projected cost of the project is approximately \$250,000
- the project can be completed piecemeal over time to include all County buildings/ properties
- sources of funding for the project
- a proposal for the IT department to manage the upgraded phone system after the cutover

Mr. Pokorny said he would also provide this information to the Health & Education Committee, with the goal of making a decision regarding the project in the near future.

SHERIFF- SHERIFF DEVLIN

Sheriff Devlin requested approval to scrap those vehicles which Enterprise has currently valued at \$400, and to authorize the County Highway department to transport the vehicles to Otsego Auto Crushers for crushing. This request comes from the estimate that it would cost more than \$400 to strip the vehicles, for example to remove exterior markings, remove radios, removed radar equipment, etc. Representative Wilber moved to crush the vehicles. Seconded, Lapin. Total: 2,247. Ayes: 1,872. Absent: 375- McCarty. Motion carried.

Representative McCarty briefly exited and re-entered the meeting during the above discussion.

Sheriff Devlin requested approval of a change order to replace the security glass panel windows on the Jail dormitory in the approximate amount of

\$17,772. This is for security glass with specialized glazing. Representative Wilber moved to replace the glass. Seconded, Oberacker. Total: 2,247. Ayes: 2,247. Motion carried.

Sheriff Devlin requested approval to transfer one surplus vehicle to the Schenevus Fire Department, also known as the C.H. Graham Volunteer Hose Company, Inc. Representative Oberacker disclosed he is a member of the Schenevus Fire Department. Representative Wilber moved to transfer the vehicle. Seconded, Lapin. Total: 2,247. Ayes: 1,713. Abstain: 534- Oberacker. Motion carried.

Representative Farwell expressed the consideration of altering the first-come-first-serve surplus vehicle transfer program. The Committee discussed advertising the information through the Fire Chiefs Advisory Board, creating an application form, and tracking which departments have received which vehicles.

Sheriff Devlin requested approval to surplus two vehicles, as listed below:

Chevy	2015	Tahoe	1GNSK3ECXFR299242
Ford	2007	Econoline	1FTNE24L97DB39120

Representative McCarty moved to surplus the vehicles. Seconded, Wilber. Total: 2,247. Ayes: 2,247. Motion carried.

SOCIAL SERVICES AND BUILDING SERVICES- EVE BOUBOULIS AND KIM FIRENZE

Eve Bouboulis requested permission to create, fund, and fill a temporary maintenance worker position. Representative Wilber moved to create, fund, and fill the position. Seconded, Oberacker. Total: 2,247. Ayes: 2,247. Motion carried.

Kim Firenze reported information to the Committee regarding a water pump failure that occurred over the weekend at the Public Safety Building. Staff has been working to address this problem. Representative Oberacker reported that he visited the site.

Kim Firenze requested the Committee reach out to the County's Purchasing agent in order to get permissions for an additional purchase approver role in the Building Services department while the Director is on medical leave; for example, in order to address issues like the water pump failure noted above.

Kim Firenze and the Committee discussed repairs that need to be made to the Highway barn roof. Ms. Firenze reported she is waiting on a quote.

Kim Firenze exited the meeting.

Representative McCarty moved to enter into executive session to discuss the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person. Seconded, Farwell. Total: 2,247. Ayes: 2,247. Motion carried.

The Committee reconvened.

TREASURER- ANDREW CRISMAN

Andrew Crisman inquired whether the Committee would like to sell the Clifton Street property. The Committee discussed various considerations. Representative McCarty moved to list the Clifton Street property using Absolute Auction with a minimum bid of \$150,000, with an auction timeline as recommended by Absolute Auction. Seconded, Wilber. Total: 2,247. Ayes: 2,247.

The Committee discussed the Roses Avenue property.

HIGHWAY- RICH BRIMMER, JIM DENEKAMP, AND JORDAN CLEMENTS ALSO PRESENT: ANDREW CRISMAN

Jordan Clements distributed copies of the July 2019 Forestry Report. Mr. Clements updated the Committee on the following program items, including but not limited to:

- the ash sale planned for Reforestation Area #6 received no bidders, the price per board foot has been lowered to accommodate the current market and the RFP was resubmitted
- the County Forester has completed boundary markings on the Charles H. Bingham Memorial Forest and Reforestation Area #8
- parking lot construction has begun on the Ottaway Rd property, an educational kiosk is planned to be built there as well, and the completion goal date is the end of September

Rich Brimmer noted the following contracts are set to expire on December 31, 2019:

- Bid ref. #9103 Contract #18 9103 for propane, fixed price is \$1.41/gal
- Bid ref. #9102 Contract #18 9102 for diesel fuel, fuel oil, and kerosene

Representative Farwell moved to rebid the contracts for propane, diesel fuel, fuel oil, and kerosene. Seconded, Wilber. Total: 2,247. Ayes: 2,247. Motion carried.

Rich Brimmer and the Committee discussed Mr. Brimmer's proposed fleet replacement plans. Mr. Brimmer said that after discussing it with the Treasurer, there are no additional funds available to make a commitment to the plans the Committee has been discussing. Representative Farwell said that although it is a challenge to find the funding, Mr. Brimmer should please include estimated fleet replacement costs in the 2020 budget so that the Board can see the scope of the need and work to prioritize the County's funding needs accordingly.

Rich Brimmer updated the Committee regarding the paving collaboration on Roundhouse Rd, Oneonta. Mr. Brimmer said Otsego Now paid the Highway department for their time and materials in the amount of \$3,978.88. Mr. Brimmer inquired what the Committee would like to do with the funds. Representative McCarty moved to apply the funds to the Highway budget in the Sand and Salt lines. Seconded, Wilber. Total: 2,247. Ayes: 2,247. Motion carried.

The Committee discussed various ways to increase revenue to fund the Highway department, for example by using bed tax monies or creating a road use fee.

The Committee discussed creating a tree crew to respond to fallen trees in the road during weather events.

Andrew Crisman reviewed the proposed 2020 budget and specific budget items.

Rich Brimmer said the Highway department Fall Safety Day is scheduled for Wednesday, October 9, 2019.

Rich Brimmer updated the Committee on specific projects, including but not limited to:

- the Department received a yellow flag from DOT for the Bridge on Co Hwy 14 BIN 3353960 for section loss of Girder 1. The Department placed concrete barriers to close the inlet side road shoulder. Delta is putting together a proposal; TCBR has looked at it and will give a quote when we get the plans. The Department has been discussing changing four Girders (which requires removing the deck) or replacing the structure with a three sided box culvert.

- crews changed large diameter squash culverts on Co Hwy 8, and at the intersection with Co Hwy 8 & Bell Hill Rd in Butternuts

- crews changed a large diameter squash culvert on Co Hwy 35 near the intersection with Co Hwy 42
- Co Hwy 18 between New Berlin and South New Berlin has been chip sealed
- Gilbertsville Salt Shed: milling of the parking lot was completed, next step is to pave
- CR 54 (Cherry Valley): paperwork has been sent to DOT for approval
- CR 16 Bridge NY culvert replacement: all landowners have signed off
- CR 38 "High bridge:" should have Delta's proposal by next week
- 2 mowing crews (6 tractors) are mowing every day possible
- Gradall crew is cleaning ditches and changing culverts
- Shoulder backup has been completed on Co Hwy 11, 35, 25A
- crews have completed grader shimming on Co Hwys 45, 11, 33, 42, 43, 24, 25, 50, 22, 26, 27, 1, 3
- a crew repaired the stone arch culvert on Co Hwy 22 by the Tobacco Barn; this repair should last few more years before it will need to be replaced
- a crew has been working on repairing the pavement around the catch basins in Hartwick
- a crew completed cleaning under the bridge in Hartwick by West Hill Rd
- Hanson has completed paving on Co Hwy 35, 8, and is working on 33
- new water main installation proceeding on CR 4 & CR 8 (Gilbertsville): pavement temporarily narrowed on CR 4, from NYS Rt 51, north; OCHD communicating with contractor to maintain traffic safety
- MEOll position is still vacant
- road painting: completed most of the edge lines and over half of the center lines

EMERGENCY SERVICES- ART KLINGLER

Art Klingler requested approval to declare a vehicle surplus:

Ford 1990 F350

Representative Farwell moved to declare the vehicle surplus. Seconded, Wilber. Total: 2,247. Ayes: 2,247. Motion carried.

There being no further business to discuss, the Committee adjourned until Tuesday, September 17, 2019 at 1:00pm at the County Office Building.