Absent: Representatives Clark and Lapin
Also Present: Representative Kennedy

Representative Marietta stated he is working on finishing the IGA work plan and will need to get feedback from Karen Sullivan regarding the Planning Department.

Representative Frazier stated that Eve Bouboulis would like to revise the DSS Department Mission Statement as found in the Human Services work plan.

Representative Marietta stated that he updated the Public Works Committee plan to include Central Mail and Central Telephone noting the main focus in the future would be to purchase a new telephone system as it is a challenge to find parts for the current dated telephone system.

Representative Marietta discussed how best to collect the information needed from the remaining committees and suggested sending out a form/survey to be completed by Department Heads.

Representative Marietta said ideally the committee work plans should be reviewed annually.

The committee discussed meeting in Oneonta in the early part of February to work on the Health and Education committee work plan.

There being no further business to discuss, the committee adjourned.